

**BRIDGEND COUNTY BOROUGH COUNCIL**  
**REPORT TO THE ANNUAL MEETING OF COUNCIL**

**18 MAY 2016**

**REPORT OF THE MONITORING OFFICER**

**PROPOSED PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL AND COUNCIL COMMITTEES**

**1. Purpose of Report.**

- 1.1 The purpose of this report is to propose a programme of ordinary meetings of the Council and Council Committees for the municipal year May 2016 - May 2017, for approval.

**2. Connection to Corporate Improvement Plan / Other Corporate Priority.**

- 2.1 The meetings of Council provide a forum of participation and debate to progress the Corporate Plan and other Corporate priorities.

**3. Background.**

- 3.1 The approval of the programme of ordinary meetings of Council and Council Committees is required in accordance with the Council's Constitution.

**4. Current situation / proposal.**

- 4.1 The proposed programme of ordinary meetings of Council for the municipal year May 2016 - May 2017 is as follows, and includes both the date of the meeting to consider the Budget, and the Annual meeting:-

<u>2016</u>	<u>2017</u>
8-Jun-16	11-Jan-17
6-Jul-16	1-Feb-17
7-Sep-16	1-Mar-17
5-Oct-16	29-Mar-17
2-Nov-16	26-Apr-17
30-Nov-16	17-May-17

- 4.2 There will be no meeting of Council in August 2016, due to the summer and school holiday periods.

- 4.3 As agreed by Council at its Annual Meeting in 2012, each of the above meetings will be held on a Wednesday commencing at 3.00pm, with the exception of the meeting which will consider the Budget/Medium Term Financial Strategy(MTFS) (**1 March 2017**) and the Council's Annual Meeting (**17 May 2017**), both of which will start at 2.00pm.

4.4 The proposed programme of Council Committee meetings at **Appendix 1**, also requires the approval of Council. A draft programme of meetings has previously been circulated to Political Group Leaders, Overview and Scrutiny Chairpersons, CMB, Heads of Service, and lead officers of each of the Committees, Sub-Committees and Panels etc, for comment. Provisional appointments have been placed in the Membermeetings electronic calendar but will be updated as necessary when the schedule is approved.

4.5 Council is asked to note the meeting dates for Cabinet, Cabinet Committees, and Cabinet's Joint Committee which are included in Appendix 1 for completeness.

## **5. Effect upon Policy Framework & Procedure Rules.**

5.1 There will be no direct effect on the Policy Framework, but the approval of the programme of ordinary meetings of Council and Council Committees for the municipal year, is required in accordance with the Council's Constitution.

## **6. Equality Impact Assessment.**

6.1 There are no equality implications regarding this report.

## **7. Financial Implications.**

7.1 There are no financial implications in respect of this report.

## **8. Recommendation.**

8.1 Council is recommended to:-

- a. Approve the proposed programme of Council meetings as set out in paragraph 4.1 of this report;
- b. Approve the proposed programme of meetings of Council Committees set out in Appendix 1 to this report;
- c. Note the dates of Cabinet, Cabinet Committees and Cabinet's Joint Committee which are also set out in Appendix 1 to this report, for information purposes.

**P A Jolley**  
**Corporate Director Operational and Partnership Services and Monitoring Officer.**  
**6 May 2016**

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**Background documents**

None were used in the production of this report